



FROM: Air Performance Service, Inc.
DATE: March 18, 2020
TO: Our Valued Clients
SUBJECT: **APS Is Business As Usual**

Dear Valued Customers and Friends,

Our thoughts and concerns for all who have been affected by COVID-19 (also referred to as Corona Virus) from those who are ill and those whose impacted in any way are deep and ongoing. APS is also deeply appreciative of our healthcare workers who care for all in risky environments without concern for personal danger. They are the heroes in this crisis.

There has been a huge amount of information in the media from public health experts as well as leaders in our communities, and the information changes daily. Please be assured that we are keeping abreast of new information and applying it as appropriate to our employees, customers and vendors.

APS remains committed to handling both your scheduled maintenance and your immediate needs. We have the additional capacity to provide our clients with the planning, preparation, site improvements and the facilities to prevent the spread of germs, bacteria, and allergens.

Below is a list of ways we are supporting our customers during this challenging time.

- Use of HEPA/Medical grade air filters
- Maintaining proper water temperature (120- 140 degrees)
- Testing indoor air quality
- Measuring for proper amount of outdoor air intake
- Air curtains
- UV Lights
- Infrared testing
- Electrical panel maintenance
- Portable air filtration units – low VOC emission units
- Touch-free faucets, flushometers, urinal valves, hand dryers
- Cooling Tower cleaning and sanitizing

Our People Are Our Most Important Asset!

We value our team members highly and know we cannot function without them. Our priority is to take care of them so that they can take care of you. To that end, we have initiated the following steps.

- Greeting others with a handshake or pat on the back are no longer practiced. It doesn't feel welcoming as we are accustomed, but it is important in this environment.
- Implementation of social distancing practices
- Having flexible work shifts while allowing employees to telecommute as appropriate
- Eliminating travel, training, meetings for the time being while using telecommuting when appropriate
- Mandating that field employees wear gloves and other protective equipment as appropriate
- Requiring any and all employees who are ill or displaying any symptoms to seek medical attention and to self-quarantine.

Although this crisis is impacting all our lives, we want you to take comfort that APS will continue to provide the exceptional service and customer care that we have consistently provided. Please contact us at (972) 387-3334.

Best regards,

Ed Daves

President

Air Performance Service, Inc.

Specializing in Service, Repair, Replacement, Retrofit, and Maintenance

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